

**Department of Management Services
Division of Purchasing & Support Services**

SOLE SOURCE PROCUREMENT

SUBJECT: Caterpillar Preventative Maintenance

BUYER: Donald R. Legg, CPPO, Assistant Purchasing Agent

CONTRACTOR: Alban Tractor Company, Inc.

This procurement is being handled as a Sole Source based on this written determination that only one source is practicable available.

The basis for this determination is as follows:

The Loudoun County Landfill currently has a fleet of Caterpillar earth moving equipment to handle the daily operational duties. This equipment has preventative maintenance performed as part of the contractual agreement when the equipment was purchased. Alban Tractor Company, Inc. is the only dealer authorized to do maintenance and repair work on Caterpillar equipment in Loudoun County. The County estimates spending \$50,000 on Caterpillar preventative maintenance and repair in FY 04.

Staff recommends that a one-year sole source contract for Caterpillar equipment preventative maintenance and repair be awarded to Alban Tractor Company, Inc. in the estimated amount of \$50,000.

The contract was awarded on 6/18/03

by:


Donald R. Legg
Assistant Purchasing Agent

Date:

6/18/2003

Post from 6/18/03 to 6/28/03